

# HANLAN BOAT CLUB INCIDENT REPORT

---

## HANLAN BOAT CLUB

Contact person reporting the incident:

Name: \_\_\_\_\_

Position/Role: \_\_\_\_\_

Address:

\_\_\_\_\_  
\_\_\_\_\_

Telephone:

Work: \_\_\_\_\_ ext. \_\_\_\_\_ Home: \_\_\_\_\_ Other: \_\_\_\_\_

E-mail:

\_\_\_\_\_

Names of those involved in the incident (including third parties)

1. Name: \_\_\_\_\_ Club: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

2. Name: \_\_\_\_\_ Club: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

3. Name: \_\_\_\_\_ Club: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Date of Incident: \_\_\_\_\_ Time of Incident: \_\_\_\_\_ am/pm

Where did the incident occur?

---

---

---

---

Did the incident occur during a regatta, training or otherwise (specify)?

---

---

---

---



---

---

---

---

---

---

---

**List witnesses:**

1. Name: \_\_\_\_\_ Club: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

2. Name: \_\_\_\_\_ Club: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

3. Name: \_\_\_\_\_ Club: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

4. Name: \_\_\_\_\_ Club: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

5. Name: \_\_\_\_\_ Club: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Identify any investigating agencies contacted (e.g., police, harbor commission, coast guard)

1. Agency: \_\_\_\_\_

Officer's name: \_\_\_\_\_ Badge number: \_\_\_\_\_

2. Agency: \_\_\_\_\_

Officer's name: \_\_\_\_\_ Badge number: \_\_\_\_\_

Signatures

Club/Regatta official:

Print name: \_\_\_\_\_

Person reporting the incident:

Print name: \_\_\_\_\_

Date: \_\_\_\_\_